

Des Moines Community Orchestra
Bord of Directors Meeting
August 26, 2025
Board Meeting Minutes

- I. Called to order – by Kevin at 7:10PM
- II. Board Members in attendance: Kevin Allemagne, Krista Baskerville, Larry Brennan, Rebekah Hickok, Nick Brown, Curtis Barr, Shaunda Murphy
Non-Board Members Present: Jonathan Sturm
- III. Opening Remarks from the President, Kevin Allemagne – Welcome Jonathan!!
- IV. Secretary’s Report, Rebekah Hickok – All the board of director’s minutes that Rebekah was responsible for have been uploaded by John Sens. Kevin/Larry to get the minutes the took to John. Kevin to table June’s minutes approval until the next meeting. Rebekah seconded.
- V. Treasurer’s Report, Shaunda Murphy – \$5K to the good at the end of the year. She will pay advertising in September so it’s for next year. Shaunda renewed the CD for 7 months at 4%. The director’s fund has been dispersed. We are low in the fellowship fund at only \$180. Kevin moved to approve the financials and Nick seconded. Kara asked Shaunda if it was ok to buy a bigger paper cutter and Shaunda ok’d it. We have not received the \$15K from Prairie Meadows yet but she did receive an email and it’s progressing. Final cost for Two Men and a Truck was \$967 to move all the music. Our current insurance policy holder is Westbend. We just renewed but Shaunda is investigating other policy holders and rates. Steve Newman would like to donate some \$\$ to the orchestra. We may need to revisit the definition and parameters around “endowed chairs” at some point. Maybe we put a call out and ask if anyone would like to endow a chair and tell them it's \$2,500 for a year. Leave verbiage of endowed chairs out of this next concert until we figure it out. Damaged cabinets. It will cost \$1,900 to replace the doors. Replacing the cabinets would be much more expensive, like \$6,000. (Grace has added security and you must have a code to be in the hall.) We have a \$1K deductible to file the claim. We need the date the incident occurred, date of loss, estimates, and pictures. We need to take into account that we are going to be purchasing new equipment which may or may not fit in our current cabinets. Next steps: submit the claim with date of loss, pictures, etc.
 - Prairie Meadows Grant Planning – Glockenspiel, Conga stand and mount, concert toms, etc. Speakers are removed because we already

Des Moines Community Orchestra
Bord of Directors Meeting
August 26, 2025
Board Meeting Minutes

purchased them. Shaunda will follow up with Josh to see what he can do without and what he really wants.

- Instrument borrower agreement – Reviewed the wording and made changes.
- BRAVO grant – Due September 26th. They just opened it up this past Monday. Shaunda will be asking for help with verbiage.
- The Des Moines Community Band wants to borrow or buy our old gong for the fall concert. We have to make sure we don't need it first and then they need proof of insurance and a way to transport it. Shaunda will follow up Josh.

VI. Reports from Standing Sub Committees:

- a. Membership, Krista Baskerville – No updates.

VII. President's Report, Kevin Allemagne -

- a. Anything Goes orchestra got nominated for a Cloris award. This was the first year they had a live orchestra as a category. Hello Dolly was also very well received.
- b. Personnel changes – Our contrabassoon has resigned so we need a person for that. It's not immediate but it's on the radar. More pressing is the trombone open chairs. We don't have time for auditions for our first concert but we can appoint people for now according to our bi-laws. Kevin will reach out to CIWA personnel to see if there is anyone we can use for now. Rebekah will reach out to a friend of hers. Let's plan a trombone audition sometime mid-November after our concert.
- c. Marketing Identity – Holly is willing to do Insta, Tik Tok, FB, with the board's approval. Kevin will draft a letter for Rebekah to be sent out about our social media policy.

VIII. Additional Issues/Concerns: Welcome Jonathan! He's very excited for this opportunity. He has a few loose ends to tie up yet on his end, (bio, photo, program notes, etc.) He presented his packet with info regarding instrumentation, personnel, program, rehearsal schedule, and a potential survey he may use to give out to the orchestra. Discussed the potential for a partnership with a young artist competition. We will keep the ice cream social but it will be held after the 2nd rehearsal. Logistically, the viola's will stay seated where they are. Kevin will email Jonathan some past concert

Des Moines Community Orchestra
Bord of Directors Meeting
August 26, 2025
Board Meeting Minutes

posters so he can decide on a theme or marketing. We need to look into having a personnel manager for the orchestra. We also need to consider possibly finding a lead librarian to take over Kara's position.

- Carl has additional DMCO items to pass along and we need to go through the smaller file cabinets to consolidate/organize & remove extra cabinets.

- IX. Next Board Meeting – Sunday, September 21st @ 1-3PM at Shaunda's church, FLC. Jonathan is welcome to attend if he would like to.
- X. Adjournment – Meeting adjourned by Larry at 9:30PM. Nick seconded.