

Des Moines Community Orchestra
Board of Directors Meeting
September 21, 2025
Board Meeting Minutes

- I. Called to order – by Kevin
- II. Board Members in attendance: Kevin Allemagne, Krista Baskerville, Larry Brennan, Rebekah Hickok, Nick Brown, Shaunda Murphy
Board Members Attending Remotely: Curtis Barr
Non-Board Members Attendance: Jonathan Sturm
- III. Opening Remarks from the President, Kevin Allemagne – We will have a harp at this week's rehearsal.
- IV. Secretary's Report, Rebekah Hickok – June and August meeting minutes were sent to the board for approval by Rebekah. Larry sent January/February minutes out to the board for approval. Kevin made a blanket motion to approve all past minutes. Rebekah seconded. Rebekah will forward all of them to John to post them on the website.
- V. Treasurer's Report, Shaunda Murphy – Shaunda re-sent last fiscal year with revisions. We currently have \$5,500 to the good. Prairie Meadows check is in the money market account. Need to approve our budget because it needs to be submitted with the Bravo grant info this Friday. Kara gave us printing and music rental costs to date. Kevin is working with the Staplin Center to make sure we are reserved for February and we can do a reception as well. Larry moved to approve the budget. Rebekah seconded. Jonathan gave us \$ for the extended Hansen rental time, La Bamba, and Phantom. Rebekah to follow up with Angela and Laura on returning their instrument borrower agreements. Curtis and Kevin will look at the Bravo grant questions and will help Shaunda with her answers.
- VI. Reports from Standing Sub Committees:
 - a. Membership, Krista Baskerville – Krista has collected dues from 48 ppl already. Ask Kara to revise the roster to reflect the most current personnel playing on the fall concert.
 - b. Maybe discuss the amount of snacks Hoang will have moving forward for the next ice cream social. Also, we need to increase the quantity of cookies for the reception following our fall concert. Rebekah will talk with Hoang and tell her to increase whatever she typically orders by 25%.

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- VII. President's Report, Kevin Allemagne – Kevin sent the concert poster to Huang's daughter and she made the changes with the 50th anniversary incorporated. Kevin is still waiting for the final poster in the format we need to distribute but we are very ahead of our timeline. Kevin is going to work with Kayla at KCCI about getting us a TV segment. Channel 5 agreed to do an interview. We just need to pick a date and a time. Kathy has the connection for Channel 13. Rebekah will follow up with Hollie about Instagram information. Kevin is already working with our conductor on Messiah stuff. The tenor and alto are already secured. Kevin and Marion are still working on getting the soprano and the bass yet. Kara's husband works at Westbank so we may be able to get more donations if we switch to Westbank. Shaunda would just have to cash out CD's, etc. and move everything over once they mature. We could also use their nice meeting space for board meetings, etc. Shaunda will start looking into it. We will make up a complete list of the instruments for the Prairie Meadows grant before we start spending \$\$\$. Larry gave us an update about the carpet squares, mentioning it could be a tripping hazard. Larry purchased 180 carpet squares to secure them to the floor without sticking anything to the wood floor. Kevin put a request in for more chairs to be placed in our rehearsal space for our players and any auditors. Thank you to Curtis for setting up the rehearsal space each week.
- VIII. Additional Issues/Concerns: Larry will check with Jonah about who is recording our concerts in his absence. Shaunda looked at our website and sent John Sens a bunch of changes to update the information. Kara is sending the information for the program for fall, winter, and spring concerts. The members tab needs to be updated with the rehearsal schedule for winter and spring concerts. Kevin is taking care of a lot of what Carl used to do to for the concert programs, including players, bios, head shots, etc. Kevin has been talking with Kori from Huess about all our deadlines. The board will ask Greg to send the program to them for the final proofread. Kevin will follow up with Jonathan regarding his information for the program. Rich Gordley will continue managing the mailing list and send it out to the audience 2 weeks prior to the concert. In the program, we need to check out the "endowment section". It needs to be taken out because they are not technically endowed. An endowed chair amount is \$2,500.

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- IX. Next Board Meeting – October 12th at 1PM @ Faith Lutheran church.
- X. Adjournment – Meeting adjourned Larry by @ 2:31PM.