



## **2018-2019 Season - October 20, 2018**

### **12:43 pm Call to order**

- Board members present:
  - Mike Ramirez - President
  - Carolyn Knittle - Treasurer
  - Angela Sass - Secretary
  - Loren Stoneberg – Membership Oversight
  - Hoang Bui - Social
- Carl Johnson was also in attendance.
- Board members not present – James Sasek (Fundraising), Derrick Hawks (Vice President)

### **Secretary's Report – Angela Sass - Minutes of Last Meeting**

Minutes were reviewed as posted on the DMCO website. There were no objections, and the minutes were accepted into official record.

### **Treasurer's Report – Carolyn Knittle**

DMCO has received the check from Bravo.

Josh Whitver (percussion) set up a donation fund for DMCO on Facebook for his birthday. Reach-out is occurring to repeat donors to inquire if they will match the gift. These funds are planned to go towards purchase of chimes.

Ann Detlefsen (former DMCO flutist) is sponsoring Sharon Stilwell's chair. We have received a check in the mail for this sponsorship.

ASCAP and BMI dues have been filed by Carolyn.

DMCO's credit cards are working. Even with usage of credit cards though, Carolyn still needs receipts for purchases. Credit card statements do not provide enough detail on purchases.

The Treasurer's report was accepted into official record.

### **Grants Report – James Sasek**

James has submitted the Bravo grant for next season. Applicants should be notified in early December.

## **Social report – Hoang Bui**

The after-concert reception is set for the Fall concert.

We have an issue of reception refreshments running out before some of the audience and the orchestra arrive to the reception. For the Fall concert, try to hold some of the trays back, and keep lids on this food.

## **Membership Oversight – Loren Stoneberg**

Dues receipts are going well for most sections. The viola section has been somewhat lax in submitting dues. Loren started a sign-up process at rehearsal that has helped his ability to track who is playing in concerts.

The addition of a non-Board position for Personnel Manager has been discussed in the past couple of Board meetings. This position would take attendance at rehearsal every week. This position would also include coordinating volunteers. This is a needed position, as attendance at rehearsals has not been good. Mike Ramirez will write a job description and present it to the orchestra. It was also decided a message would be sent from Carl Johnson (via Angela Sass) addressing the attendance concern.

## **Old Business**

Mike Ramirez is currently the only DMCO member with a key to our PO box at the post office downtown. This presents a challenge as Mike is not able to always check the PO box timely. James Sasek has agreed to obtain another key and assist with checking the PO box.

Carolyn has looked into insurance for the trailer, and will work on receiving a quote for this. We will need to shop around as we are not sure about companies insuring a trailer without an insured vehicle attached to the policy. We will also need tags for the trailer.

Carl Johnson received an email from Aaron Barker regarding a potential joint ensemble venture to perform video game music. This has been done in other cities, and Aaron would like to create a similar outlet in Des Moines. The proposal is a weekend master class of sorts that would involve DMCO, which would appease both gamers and musicians. There would be no cost for the music or to participate. Aaron presented this opportunity to the orchestra during a rehearsal, and there was mutual interest. Carl Johnson continues to receive emails from Aaron Barker, and would like someone on the Board to be the contact for Aaron to continue with plans for this endeavor.

Mike Ramirez is following up with the Secretary of State about the copyright of our logo.

## **New Business**

Angela Sass (principal oboist) will be taking maternity leave during the Messiah, Winter concert and the Ballet. Angela is planning on returning for the Spring concert/rehearsals, and is planning on retaining the Secretary duties throughout maternity leave. Laura McNulty and Carl Johnson are working on subs for the concerts. As of now, the Messiah is covered. Regarding the Ballet, only two oboes are needed – the second oboe doubles on English horn.

John Sens sent the Board a list of proposed changes for the DMCO website:

- Add program notes to the website? Would take around 30 minutes for each concert.
  - Board decided to not add these to the website.
- Add concert poster to the website? Would take around 30 minutes for each concert.
  - Board decided to not add this to the website. Poster is distributed for each concert by the Secretary.
- Add From the Podium letter to the website? Would take around 30 minutes for each concert.
  - Board decided to not add this to the website.
- Create a location on the website for people to sign up for newsletters/concert information? Would take around an hour and a half to implement.
  - Board decided yes.
    - Update – John is moving ahead with this sign-up as proposed.
- Additional questions for John:
  - The picture of our group appears truncated on the website, only around half the group is in the picture. Can this be fixed?
    - Update – This is the only photo John has of the group. If a version with the full orchestra exists, John would post this picture. We are not constrained with this cover page image as we are with the DMCO logo.
  - Can we add a place where people can sign up to cover volunteer opportunities for the orchestra?
    - Update – Per John, he can tie in a volunteer sign-up page with the newsletter sign-up page. John has already created the Silver Cord page which was supposed to partially address the volunteering issue as well – need to let John know if this is not meeting the requirement for the Silver Cord volunteers.
  - When you google Des Moines Community Orchestra, the main link works, but the other links are broken – can this be fixed?
    - Update – John will look into this.

Angela Sass will send the above information/questions to John. Update – These changes will take time, John’s goal is to complete them by the next concert.

A concern was discussed regarding tuning. DMC0 needs to work on tuning as individuals and as an organization. If there are exposed parts that are played by multiple people, those need to be worked on inside and outside of rehearsal so the players can become more familiar with where each note typically lands on the instrument.

**Date set for next meeting** – Tuesday, Dec 18 - 6:30 pm at The Foundry in Valley Junction.

**Adjourn** – around 2 pm